



JOB APPLICATION FORM

POST TITLE: Computing Development Officer 2016

CLOSING DATE: forms to be received on or before 15th July 2016

1. Personal details

Mr/Mrs/Ms/Miss:

Surname/Last Name:

First Names:

Address:

Post Code:

Daytime Telephone Number:

Mobile Telephone Number:

Email:

N.I. No:

2. Educational / Technical / Professional Qualifications

(Please name any institute or professional body in full, rather than using initials)

Where attained	Subjects / Qualifications	Year	Grade

(tab here to
add rows)→

4. Employment history

Please give details of all jobs held including part time and unpaid work, starting with your present / last employer.

Employer (Name & Full Address) Jobs held and main duties From To Salary/Grade Reason for leaving

Employer (Name & Full Address)	Jobs held and main duties	From	To	Salary/Grade	Reason for leaving

If there are any gaps in your employment or education history, please provide further details below.

A large, empty rectangular box with a thin black border, intended for the user to provide further details about any gaps in their employment or education history.

5. Relevant Knowledge, Experience & Skills

Please tell us how your knowledge, experience and skills meet the job requirements described in the person specification. Please refer to the job description to answer this question.

Supporting statement:

6. Background information

Do you hold a current driving licence?

Yes / No

Is it a Full / Provisional / LGV / PCV licence?

If you are a person with a disability is there anything we need to know in order to offer you a fair selection interview?

Yes / No

For example, please let us know if you need wheelchair access, a sign language interpreter, etc.

Please indicate two people who can provide references, one of whom must be your present/last employer:

Name:

Address:

Tel. No.

Email:

Occupation:

Name:

Address:

Tel. No.

Email:

Occupation:

Please note references will be taken up prior to interview for all shortlisted candidates.

Are there any restrictions to your residence in the UK which might affect your right to take up employment with the SHEU? **Yes / No**

If Yes, please provide details:

If you are successful in your application, would you require a work permit/Certificate of Sponsorship prior to taking up employment? **Yes / No**

Applicants should note that failure to declare any restrictions to employment or the need for a work permit could lead to termination of service.

Declaration

I declare that the information I have given is accurate and true

Signed:

Date:

Please return your completed application form to:

By email: **research@sheu.org.uk**

By post: **Research Manager, SHEU,
3 Manaton Close, Matford Park,
EXETER, Devon, EX2 8PF**

If you have not heard from us within two weeks of the closing date you may conclude that you have not been shortlisted.

Safeguarding

SHEU is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.